

CLEON TOWNSHIP BOARD MEETING
DATE September 11, 2024

CALL TO ORDER: Supervisor, Dave Myers called the meeting to order at 7:00 p.m.at the Cleon Township Hall.

PLEDGE OF ALLEGIANCE

ROLL CALL Board Members present: Dave Myers-Supervisor, Amy Herrst-Clerk, Linda Cudney -Treasurer, Abraham Canfield-Trustee. Absent: Gary Porter-Trustee

GUESTS and /or VISITORS:

Alin Kuuttila, Evelyn Hawkins, Patty Dixon, Joe Carpenter, Dave Saunders, Ruth Griner, Mark Griner

PUBLIC COMMENT: None

SET / AMEND THE AGENDA:

Corrections to Agenda to postpone #4 under new business) Motion by Linda Cudney, supported by Abe Canfield to approve the consent agenda with correction. AIF

CONSENT AGENDA: Motion by Abe Canfield, **seconded** by Dave Myers to approve the Consent Agenda. AIF

APPROVAL OF MINUTES:

August 14, 2024 Board meeting minutes

TREASURERS REPORT: *See attached*

BUDGET AMENDMENT/PAYMENT OF BILLS: *See attached*

BOARD MEMBER REPORTS:

A. TRUSTEES

Gary Porter: Absent

Abe Canfield: No Report

B. TREASURER: Feeding America Food Truck will be in Copemish on Sept 20 @11am. MTA Community Connection alert to treasurers about fraudulent tax checks being processed to banks, be aware. Amy also experienced scam activity involving QuickBooks. Always be double checking things. Andy Campbell our municipal advisor from Baker Tilly is now with a new company, Bendzinski & Co. and can now conduct business with previous clients. *See attached email.*

C. CLERK: I submitted the Par Plan grant for security cameras needed Sept 4th. We will have an election commission meeting on October 9th at 6:45PM.

D. SUPERVISOR: Cemetery water and trash will be turned off and put away mid-October. Manistee Co Sheriff has hired two extra full-time deputies to help with the influx of summer activity and events.

E. ZONING: We have 5 new land use permits. Amanda Otto, who is Colleen Mysliwicz's daughter, has responded to the blight complaint about the burned property on Marilla Rd. She has hired someone to clean it up and they will complete it as soon as they can. Barb let the Huizenga's know of the update as well.

F: PLANNING: No report

G: MRCM: No report

H: FIRE DEPARTMENT: *See attached report*

September Revenue Sharing grants were submitted. Mark inquired again about the Village doing a Halloween party again, and would like to enlist his help. A potential new hire Craig Bloch would like to apply for Firefighter. Stay tuned next month for his application and paperwork.

UNFINISHED BUSINESS:

- 1. Board Member Action Plan Items:** all action plan items completed or in process of completion.
- 2. Cannabis Ordinance Review:** Dave received word back from attorney on the final revisions. Planning will look over this at Oct 2 meeting and move forward.
- 3. Township Hall Plans:** Fred was not in attendance. As of now, change order #1 has been paid. Change order #3 has been approved as well as Draw #7. We are still waiting on details and completion for Change order #2 to get approval for payment. We are looking at a mid-November completion tentatively. Fred is needed to come in and complete the next site work walkthrough. Consumers contacted us and we are close to getting them to complete the connection. Blarney Castle needs the grade work then they can install the tank. They recommend use of a site monitor. Acentek is waiting for site work to be completed then they will run Fiber to the building with a 2-week timeframe. Data cables are installed, doors are on, baseboards are being completed, HVAC is close and electric still has a few things.
- 4. Township Park Project:** The Manistee County Conservation District came and did a site survey with Dave. They had a few resources we could utilize for funding. They found 4 invasive species as well that might open even more grant funding up to us. They will send Dave a write up of the survey and some available options. Dave would like the board to think about how his position will change as he steps down from Supervisor but still wants to be involved in this project.
- 5. Benzie Manistee Dirtbirds permission request:** The Dirtbirds would like to travel Thompsonville Rd from Springville to Vondra to get to Grille 231 on September 21. **Motion to approve by,** Abe Canfield, **seconded by,** Amy Herrst, to allow the travel of the proposed ORV route in Cleon Township by the Manistee Dirtbirds on Sept 21.
AIF

NEW BUSINESS:

1. **Approval of payment for new hall project:** *see above*
2. **Options regarding the current Township Hall:** We would like to meet with Brad Kluczynski, new manager for the Manistee County Road Commission to go over our current building's asset management. Linda will contact him to get a list of what is needed before the meeting. Dave will ask Bill Muha the township assessor to assess the building or give us a recommendation of who to use. We will need to consider the included land and requirements to keep up the property including the snow removal, lawn care and parking areas.
3. **Cost Recovery Ordinance:** Consider changing to a base fee plus actual cost-based invoice where we include actual wages paid, equipment operation, and overhead. 911 Recovery is a third-party company who can be contracted to help do the billing. With the board's consent Mark will try to get a few proposals from companies to see how much this would cost and its feasibility with our call demand.
4. **Review cemetery charges, hall rental fees and other items:** TABLED
5. **Complete Streets Resolution:** In order for MDOT to approve any proposed trails, bike paths development, a municipality must have a Complete Streets Resolution. The Village of Copenish must have one too. Also, a memorandum of agreement will be needed between both parties but not yet. 2027 is estimated completion date.
Resolution # 09112024. Made by Linda Cudney and seconded by Abe Canfield.
Roll Call Ayes 4 Nays 0.

CORRESPONDENCE: *See Attached*

BOARD MEMBER COMMENTS: Abe will be on vacation next month and absent to the meeting.

PUBLIC COMMENTS: None

ADJOURNMENT: Motion by Abe Canfield, supported by Linda Cudney AIF
TIME: 8:05 PM

Election Commission meeting scheduled for October 9, 2024 6:45 PM

Next Board Meeting scheduled for October 9, 2024 at 7 PM

Minutes taken by Amy Herrst -Cleon Township Clerk

BOARD MEMBER ACTION PLAN:

Dave: Will follow up with Manistee County Conservation District grant recommendations.
Will shut off the water and put away trash cans in cemetery.
Will contact Bill Muha about assessing the building for sale.

Linda: Will continue to be the liaison between USDA and architect for the new Fire Station/
Township offices.

Will contact Brad Kluczynski about the list of things needed for a asset management meeting about the old building.

Meeting minutes submitted by Amy Herrst, Cleon Township Clerk.

DRAFT