

**CLEON TOWNSHIP BOARD MEETING
DATE APRIL 13, 2022**

CALL TO ORDER: Supervisor, Dave Myers called the meeting to order at 7:04 p.m.at the Cleon Township Hall.

PLEDGE OF ALLEGIANCE

ROLL CALL Board Members present: Dave Myers-Supervisor, Linda Cudney - Treasurer, Gary Porter-Trustee, Amy Herrst-Clerk, Abraham Canfield-Trustee

GUESTS and /or VISITORS: Jim Smith, Ed Buysse

PUBLIC COMMENT:

SET / AMEND THE AGENDA: With added changes of adding County ARPA Funds to new business, and the addition to SMARTrails letter of support to include the 2 county positions; Grant Writer and Recreation Planner. **Motion** by Gary Porter, **seconded** by Abe Canfield to Set/Amend the Agenda. AIF

APPROVAL OF MINUTES:

March 9, 2022 Board Meeting minutes: **Motion** by Abe Canfield, **seconded** by Gary Porter, to accept the meeting minutes. AIF

TREASURERS REPORT:

We received tax monies and they have been deposited \$53K in General, \$38K in Fire, \$7600 in Cemetery and \$19K in Debt. MBIA interest was \$23.57 and \$44.82 which are very high rates and a great return.

Motion by Gary Porter, **seconded** by Abe Canfield to approve treasurer's report. AIF

BUDGET AMENDMENT/PAYMENT OF BILLS:

Payment of bills: **Motion** by Linda Cudney, **seconded** by Abe Canfield to accept the Payment of bills AIF.

BOARD MEMBER REPORTS:

A. TRUSTEES

Gary Porter: Nothing to report

Abe Canfield: Nothing to report

B. TREASURER: MTA met on 3/23 and had election of officers. All stayed in current positions. April 27th meeting was switched to April 20 to accommodate the MTA conference on the 27th in Lansing.

The debt fund has \$25948.02 we put in with taxes and int withdraw on April 1st \$1114.60. We will also have delinquent taxes to put in June around \$2K. I would like a

motion to pay \$24K on existing loan. Then we will only owe \$24K total. **Motion by** Amy Herrst, **seconded by** Gary Porter to accept the Payment of the loan for the amount of \$24,000. **Roll Call** 5 Ayes 0 nays.

C. CLERK: QuickBooks license # 490168307525295 is owned by Cleon Township. Dave Myers the current supervisor of Cleon Township has given his permission for the clerk, Amy Herrst to submit the documentation necessary to be take over as the administrator of our QuickBooks account. This will replace the former clerk, Melisa Kalina who resigned in September of 2020. **Motion by** Linda Cudney, **seconded by** Abe Canfield to accept change of administration for the QuickBooks account. This is an official motion made by the township board and should be documented as such.

Would the Fire dept want to cancel the phone line through Acentek that goes to the fire office? Per the fire chief's recommendation, the board will cease to pay the fire phone service. **Motion by** Gary Porter, **seconded by** Amy Herrst to accept the cancelation of the phone service to fire dept. AIF. Amy will contact Acentek on Monday to cancel the service.

D. SUPERVISOR: Dave will be on vacation next week. Cemetery update flags will be ordered for the cemetery and placed out before Memorial Day. Flag poles and Garbage totes will go back up after May 1st. Jerika and Ken Currie have taken the time to clean up the cemetery filling 3 contractor size garbage bags with debris and trash from the cemetery. Amy will send a thank you to them.

E. ZONING: Receiving lots and lots of phone calls and emails. No information on record for a property on Harlan Rd. Question to Barb: Do you need a permit to demolition a building on your property? Yes, it is in our ordinance but not readily enforced.

F: PLANNING: See attached meeting minutes. Read through of the official draft for marijuana ordinance. Todd will make a few necessary wording changes then next month an official draft will be ready to go to Township Board and Lawyers.

G: FIRE DEPARTMENT: See attached meeting agenda. Mark would like to formally ask the board to remove Aaron Shaver from the Secretary/Captain and Fire Roster. He has turned in his letter of resignation. Shawn Decker will also be out on medical leave for the 6 months. Captain position will now be open until April 29th for applications. Amy will post on website and at the hall. We are done with the snowmobile so Mark will return that to his home. The Ford truck when being moved from winter storage has brake problems. It is being looked at and getting an estimate for necessary repair. Mark was in touch with a grant that is available to recruitment of fire fighter. It will pay a stipend of \$250 to begin and \$250 to complete to any fire fighter who goes through the fire academy. Patty and Travis should both be getting this. Also, Firehouse Subs has available grants that Mark is looking into. Revenue Sharing board had extra money left over after applications came in. They accepted our 2nd and 3rd priority projects for \$8,000 each to SCBA and PPE renewals. They did not accept our first Imhoff Rd restoration due to it going to road work and not public safety. We will be applying to the 2nd wave Revenue

Sharing grants as well.

H: MRCM: Blading roads in our area now. Pothole repair and boom tree trimming also in process. As of Monday, frost laws will be lifted. They ordered new boom mower. Leffew bridge was put on the State removal list and if that happened it would negatively affect the Snowbird trail and the Fire dept if a fire were to occur in the area. It does need repair but the cost estimate is \$1.3 million to replace and only \$300,000 to remove. Todd would like to see a letter of support from the Fire dept. as well as from the Township boards of Cleon and Springdale to help in this effort. The MCRC won't cut trees lining the road unless the fall in the road first. They are also hiring two more full time positions.

UNFINISHED BUSINESS:

Board Member Action Plan Items: Plans to fix the entrance are now on hold or will not happen due to the plans for a new hall moving forward. Dave will wait to contact about cutting trees until the plans are more finalized for the new hall and fire. Linda said per the tax allocation board we will still get our 1.5 mills plus extra unused funds. The estimate to fix Imhoff Dr came in at \$46,055. Linda spoke with Sheriff Gutowski about helping serve the violation proceedings to the lot on Read Rd. they will also be served to the property owners. USDA did give us a timeline in our meeting. We need to come up with an official project name. It will be Cleon 2022 Fire Station Bond. A special meeting will

be held after the hall plan meeting at 7pm on April 27th to adopt bond proposal wording.

Cannabis Ordinance Review: Planning commission is still finalizing the ordinances.

Township Hall Plans: See above and minutes from the special meeting on hall plans.

ARPA grant from the county: Grant applications are accepted until April 22nd. Mark, Linda Amy will fill out the grant form as needed to submit. Amy has submitted the ARPA annual report for the township.

NEW BUSINESS:

Milarch's 2022 mowing estimate: Cost per mow is \$910.00 see attached estimate.

Motion by Gary Porter, seconded by Abe Canfield to accept the estimate for mowing.

Roll Call 5 Ayes 0 nays.

Letter of Support for SMARTrails to fill 2 county positions; Grant Writer and Recreation Planner. *See attached Motion by Linda Cudney, seconded by Abe Canfield* to send letter of support to the county.

FY 2021-2022 Year End Financials: Motion by Linda Cudney, seconded by Gary Porter to accept the year end financials.

CORRESPONDENCE: *See attached*

BOARD MEMBER COMMENTS: Food truck is set for May 20th; Iron Fish is working with the fire dept on an expansion project that will need to include fire suppression or a water holding site.

PUBLIC COMMENTS: Ed Buysse lives on Rice Rd. He is upset with the condition of

his road and lack of maintenance that the MCRC is supplying to us in this area. He would like to see a brine and mow schedule available to the public. Overall, better maintained from the MCRC on areas roads. Todd Humphrey will report back to MCRC next month about it.

**ADJOURNMENT: Motion by Gary Porter, seconded by Abe Canfield AIF
TIME: 8:32 PM**

Next Board Meeting scheduled for May 11th, 2022 at 7 PM
Amy Herrst -Cleon Township Clerk

BOARD MEMBER ACTION PLAN:

Dave: Will contact Jim Russel about the timber on the township property at a later date once plans are more finalized.

Will hang flags back up and set out garbage totes after May 1st in Cemetery.

Will send both letter of support and tax allocation letters to the county.

Will sign the contract with JML Design group.

Amy: Will cancel the Fire phone line.

Will send a thank you to Jerika and Ken for Cemetery cleanup work.

Will post the captain position on website and at hall.

Will post special meeting on April 27th at 7pm for the ballot bond proposal wording.

Will work on more info about the security cameras for the election security grant.

Linda: Will order new flags and put out prior to Memorial Day at Cemetery

Will connect the Municipal Advisor, Andy Campbell to the architect Fred Campbell.

Will work with Mark and Amy to finish and send in the grant for county ARPA money.

Will work on getting the clean-up day flyer out and calling the tire pickup to set up.

Will pay the \$24K on the loan debt.

